

Titus County  
Training & Travel Authorization Form

Person requesting training: Sgt. Wayne Minor & Sgt Aaron Baxter

Job Title: Sgt. Investigator's

Date of request: (Must be 30 days prior to training) 09/17/2015

010-202-217

1. Title of conference, seminar or training AR-15 / M-16 Rifle Armorer Course
2. Destination/location of training Humble, Texas @ Harris County Sheriff's Office Training Facility
3. Is training Mandatory Yes or optional \_\_\_\_\_ ?
4. Dates of training: 10/20/2015 to 10/22/2015
5. Dates of actual travel: 10/19/2015 & 10/22/2015
6. Cost of Registration. \$475 per employee Total of \$950.00
7. Total cost of meals (\$40.00 per day): \$280.00
8. Total Cost of Hotel/Motel accommodations \$255.00
9. Will you travel by carpooling or by your personal vehicle? County Vehicle  
If carpooling, will the vehicle used be your personal vehicle? \_\_\_\_\_
10. Approximate total cost of travel: \_\_\_\_\_ or the approximate total miles to be claimed \_\_\_\_\_
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$1485.00 plus Fuel NO COST TO COUNTY

*all cost will come from STATE TRAINING money.*

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: \_\_\_\_\_

*Tim Ingram*

Date: \_\_\_\_\_

*9-22-15*

County Judge \_\_\_\_\_

Date \_\_\_\_\_

Commissioner, Precinct 1 \_\_\_\_\_

Date \_\_\_\_\_

Commissioner, Precinct 2 \_\_\_\_\_

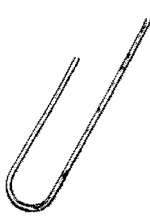
Date \_\_\_\_\_

Commissioner, Precinct 3 \_\_\_\_\_

Date \_\_\_\_\_

Commissioner, Precinct 4 \_\_\_\_\_

Date \_\_\_\_\_



Titus County  
Training & Travel Authorization Form

Person requesting training: Paula Hurndon  
Job Title: Titus County Clerk  
Date of request: (Must be 30 days prior to training) September 17, 2015

1. Title of conference, seminar or training 61st Annual Vital Statistics Conference
2. Destination/location of training Renaissance Austin Hotel, Austin, Texas
3. Is training mandatory X or optional ?
4. Dates of training: December 9, 2015 to December 11, 2015
5. Dates of actual travel: December 8, 2015 and December 11, 2015
6. Cost of Registration: \$ 225.00
7. Total cost of meals (\$40.00 per day): \$ 120.00
8. Total cost of hotel/motel accommodations: \$ 465.75
9. Will you travel by carpooling or by your personal vehicle? personal vehicle  
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: \$ 351.67 or the approximate total miles to be claimed 611.60 X 0.575
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 1162.42

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Jean Newman Date: 9-17-15

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

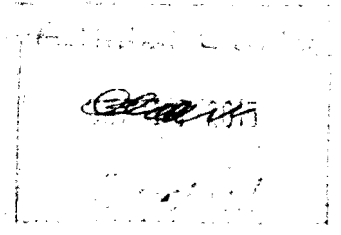
Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County  
Training & Travel Authorization Form



Person requesting training: Joan Newman  
Job Title: Titus County Clerk  
Date of request: (Must be 30 days prior to training) September 17, 2015

1. Title of conference, seminar or training Co & Dist Clerks's Assn Education Roundup/Texas Assn Counties
2. Destination/location of training Embassy Suites Conference Center, San Marcos, Texas
3. Is training mandatory Yes or optional ?
4. Dates of training: January 18, 2016 to January 21, 2016
5. Dates of actual travel: January 18th and 21st, 2016
6. Cost of Registration: \$ 180.00
7. Total cost of meals (\$40.00 per day): \$ \$160.00
8. Total cost of hotel/motel accommodations: \$ 410.55
9. Will you travel by carpooling or by your personal vehicle? personal vehicle  
If carpooling, will the vehicle used be your personal vehicle?
10. Approximate total cost of travel: \$ 397.90 or the approximate total miles to be claimed 692 X 0.575
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$ 1148.45

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Joan Newman Date: 9-17-15

County Judge	Date
Commissioner, Precinct 1	Date
Commissioner, Precinct 2	Date
Commissioner, Precinct 3	Date
Commissioner, Precinct 4	Date